



ROGERS
WORLDWIDE

EEPCINDIA
ENGINEERING THE FUTURE
Sponsored by Ministry of Commerce & Industry



22-25 AUGUST, MANILA

INDEE PHILIPPINES - 2018
(22 – 25 August, 2018)
Manila, Philippines

Shipping Guidelines & Handling Tariff

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1. Your contacts in India:

All correspondence should be addressed to:

R.E.ROGERS INDIA PVT. LTD
1, COMMERCIAL COMPLEX, POCKET H & J,
SARITA VIHAR, NEW DELHI.
TEL: 011-30889817 / 29945402
FAX: 011-30889801

MR. SUSHIL UPADHYAY -(M)9818451472 Email : - Sushil@rogersworldwideindia.com

MR. ASHUTOSH GAUTAM – (M) 9716505660 Email : - Ashutosh@rogersworldwideindia.com

2. Cargo delivery address in India

All exhibitors should deliver their exhibits at the warehouse of Mumbai

R.E.Rogers India Pvt Ltd
Unit no 10, Shreenath Industrial Estate
Mahakali Caves road
Opp.dominos
Andheri 400 093

3. Deadline dates** - Sea Freight Deadline Date

Date of receipt of documents : 03RD JULY 2018

Date of shipment by Sea : 06TH JULY 2018

4. Documentation

Two (02) copies of the Commercial invoice & packing list in original, on company letterhead, duly signed & stamped by authorized signatory, showing detailed breakdown with unit value, total value and a complete description of the goods with H.S.Codes in English language.

NOTE: All documents must be original and duly signed & stamped. Copies of all documents must be sent to DELHI OFFICE (VIA E-MAIL) for Checking before dispatch of consignment to Mumbai.

Documents delivery address in Mumbai

R. E. Rogers India Pvt. Ltd.
510 / 511, Midas, Sahar Plaza Complex, M. V. Road,

Andheri (E), Mumbai- 400 059, India,
Tel: +91- 22- 2820 3845 , +91- 22- 3088 0309
Mr Paul/ Mr Sachin

5. Consignment instructions on Invoice & P/List

All shipments should be consigned to

SHIPPER: NAME OF SENDER / ADDRESS OF SENDER

CONSIGNEE:

COLUMBIA TRANSPORT INC.

2253 Aurora Blvd , Pasay City

FOR INTERNATIONAL METALWORKING

PHILIPPINES 2018

ACCOUNT OF: NAME OF EXHIBITOR

6. Case markings: Ocean Freight

Please make sure that **each package** is clearly marked/ labeled with the following information:

Company Name: Booth No.: Attn.: Mr./Ms. Show Title: <u>Name of exhibition</u> Gross weight /Net weight INDIA SHOW COLOMBIA CASE NO: <u>1</u> OF TOTAL NO. OF CARTON
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Prior to shipping, please send us by fax Packing List, Commercial Invoice, Certificate of origin and then dispatch the original documents (Packing List, Commercial Invoice on your company letterhead) to R.E.Rogers India Pvt. Ltd. Delhi office.

7. Packing

We strongly advise exhibitors to use strong wooden cases for the transportation of their exhibit material due to the multiple handling of the cases. Bolted, returnable types of cases are recommended for primary exhibit properties. Nailed/screwed lids are not suitable, as these tend to be damaged upon opening and can become loose during transportation. Any hazardous/dangerous goods must be packed in accordance with the relevant dangerous goods notices, and pre-advised before delivery. Failure to declare such goods may result in penalties that the exhibitor will be billed for. **ALL CRATES AND BOXES WILL BE OPENED AND INSPECTED. Wooden boxes must bear Fumigation stamp as per ISPM standards.**

8. Commercial invoices & packing lists

An original commercial invoice & packing list is required. :

- **Please make separate invoices for permanent and temporary import shipments .Also they must not be packed together.**
- Please include the case size and Cubic Meter (CBM).

- All items must be in the English language.
- A full description of the item must be given. Do not just indicate the model name or serial number. Describe the item - such as "1:3 scale (cutaway) missile model "or" souvenirs - Lapel pins "or" wooden display plinth floor standing", etc.

9. On-site services

Our representatives will be available at all times for your convenience. We will have a fully experienced team operating throughout the installation, duration and dismantling of the show. Our representatives will unload and deliver materials, assist with unpacking/positioning of exhibits and remove and store empty crates, on chargeable basis.**BG**

10. Empty case storage

In an effort to keep access to all areas of the show clear at all times, our representative will continuously remove empty packing materials from the aisles around the stands. To assist us in this task we are asking all exhibitors to kindly use Empty Case Storage labels to mark empty cases when ready for removal. Empty cases will be returned to stand areas as soon as possible at the close of the exhibition.

11. Re-packing of materials

Packing materials will be returned to stands as soon as possible after the close of the show to allow exhibitors to pack up and leave site. If you require our representative to undertake re-packing on your behalf there will be a charge incurred and we will do so only at the owner's risk.

12. Materials left on-site

On the last day of tenancy we will remove any remaining items to our warehouse facility. This includes shipments not collected by carriers/courier companies. Please ensure that all your goods are clearly marked with your company name and destination. Charges for removal of materials will be charged to the exhibitor.

13. Insurance

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).

SPECIAL NOTE:

Since all the shipments will be consolidated and shipped in the name of EEPC. Hence you may not get any proper proof of exports in your name.
